

**ROCKPORT BOARD OF PUBLIC WORKS
FEBRUARY 8, 2016 4:00 PM**

MEMBERS IN ATTENDANCE: Connie Hargis, Roxie Decker, Mayor Gay Ann Harney, Clerk-Treasurer Susie Roberts and City Attorney John Wetherill.

PLEDGE: The *Pledge of Allegiance* was said by all.

MINUTES: Connie made a motion to approve the minutes from the January 11th meeting; Roxie seconded the motion. All were in favor and the motion was approved. Roxie made a motion to accept the minutes from our special meeting on January 5th; Connie seconded the motion. All were in favor and the motion was approved.

WASTEWATER REPORT: Sherry gave the wastewater report (see attached). Sherry also mentioned that she is in need of a new truck. She will need a 4-wheel drive, ¾ ton truck so she can pull the jet rodder. She will get three quotes.

CSO ISSUES: Sherry presented the board with a list of “non-compliant” citizens. There are just a few left.

LEAK ADJUSTMENTS: Utility clerk, Andrea Lester, presented the leak adjustments for approval. She also mentioned she has a customer that has a huge utility bill due to numerous leaks. We already gave the customer a leak adjustment earlier in the year so they are not eligible for another adjustment at this time. City attorney, John Wetherill, requested that Andrea send the information to him and he will send them a letter.

WATER FILTER REPAIR: Mayor Harney stated that we have an issue with the filter at the water treatment plant. It was installed in 1987 and is starting to develop some rust. Don Woolen received a quote of \$12,477 from Bulldog Diving to make the necessary repairs. Connie made a motion to accept the quote from Bulldog Diving for \$12,477; Roxie seconded the motion. All were in favor and the motion was approved.

POLICE DEPARTMENT/NEW SOCIAL MEDIA POLICY/VACATION DAYS: Chief Shourds has been working to get a social media policy in place. He has given it to the attorneys and it is in the process of being reviewed. Also, clarification of the police department’s vacation policy was brought up for discussion. The mayor requested that the police department provide a copy of the entire SOP to the board so it can be reviewed for approval – or make any necessary changes.

STATE BOARD OF ACCOUNTS EXIT INTERVIEW: The exit interview will be held on Wednesday, February 10th at 1 pm.

PROPERTY INSPECTIONS: The properties we have been having problems with are in the process of being taken care of.

PROPERTY CLEAN UP: We have been receiving complaints about people working on derby cars, on Pearl Street, after hours. The chief asked him to call when he observed a problem and he would investigate it. Roxie suggested that we might put the derby “rules and regulations” in the paper so everyone will be aware of it.

OLD BUSINESS: Mayor Harney stated that the east wall of the Auto Parts building needs to be repaired. David Enlow submitted a bid to \$2,200 to repair the brick or \$18,420 to repair the brick work and put aluminum on the wall.

NEW BUSINESS: Mayor Harney requested permission for us to paint our offices and get new flooring. The board was in favor of this.

Also, the City's web page needs to be updated. Connie said she would contact Bryan to see if she could get the password information from him.

The garage roof is in need of repair. Also, the roof at city hall is leaking in the police department. The roof at city hall should still be under warranty and we will check to see who installed it.

ADJOURNMENT: Connie made a motion to adjourn; Roxie seconded the motion. All were in favor and the meeting was adjourned.